



# INVITATION TO-BID “RIGHT-OF-WAY MAINTENANCE SERVICES”

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**Date of Invitation-to-Bid Release:** November 3<sup>rd</sup>, 2023

**Proposals Due:** November 29<sup>th</sup>, 2023; 4:00 PM

**Submit Proposals To:** Emory Morsberger  
President  
ATTN: Tucker Summit Community Improvement District  
Digital Submission Only – [emory@tuckersummitcid.com](mailto:emory@tuckersummitcid.com)  
and Cc: [kaiser@co-infra-services.com](mailto:kaiser@co-infra-services.com)  
Due Date: November 29<sup>th</sup>, 2023 – 4:00 PM

**Direct Questions To:** Lawrence K. Kaiser, P.E.  
[kaiser@co-infra-services.com](mailto:kaiser@co-infra-services.com)  
(No phone calls shall be made to Mr. Kaiser All questions shall be emailed)

## Right of Way (ROW) Maintenance Services

### INVITATION TO BID (ITB) #2023-1

November 3<sup>rd</sup>, 2023

The Board of Directors of the Tucker Summit Community Improvement District (TSCID) is accepting bids from qualified vendors for Right of Way Maintenance Services. The Contractor shall provide all labor, materials, equipment and related services necessary in the performance of this Invitation to Bid. Right-of-Way Maintenance Services is generally described as mowing City of Tucker and GDOT road right-of-way including trash and debris pickup within these right-of-way's, debris and deleterious matter removal along roadway curb & gutter and other flat surfaces, landscape maintenance and installation and related services as described in the Invitation-to-Bid (ITB).

Bids will be received until 4:00 PM local time on November 29<sup>th</sup>, 2023 by the TSCID Board of Directors via email only to the following: at the following address;

Emory Morsberger; [emory@tuckersummitcid.com](mailto:emory@tuckersummitcid.com)  
and Cc; [kaiser@co-infra-services.com](mailto:kaiser@co-infra-services.com)

In the subject line of the email transmittal, the following shall be placed:

ATTN: Tucker Summit Community Improvement District  
Right-of-Way Mowing; ITB 2023-1  
Contractor Name

Late bids will not be considered.

A non-mandatory pre-submission meeting will be held on November 16<sup>th</sup>, 2023 at 10:00 AM. Meeting to be held at Pierre Construction Group conference room; 2<sup>nd</sup> floor, 1677 Lewis Way; Stone Mountain, GA 30083.

Bid amounts will not be read aloud. The bid tabulation will be posted on the CID web site. Bids are not final until which time the Selection Committee or their representative (s) reviews the entire bid submittal package and ensures all bid requirements are met. Payment will be made on a monthly basis for work performed the previous month. Invoices to be paid within 30 days after approval by the TSCID President or representative.

Each bidder shall submit with the bid either a bid bond, certified check or cashier's check in the amount of five percent (5%) of the total bid, made payable to the TSCID Community Improvement District. If a cashier's check or a certified check is to be utilized, this form of bond must be received by the CID at the following address no later than the date and time in which the bids are due:

Tucker Summit Community Improvement District  
1485 Chinook Court  
Lilburn, GA 30047  
Attn: Emory Morsberger

The Bidding Documents and Specifications are only available for review and download at the follow web site: <https://www.tuckersummitcid.com/>.

All addendum (if applicable) and other project bid information will only be available on this web site. All questions regarding the bid documents shall be made via email to Lawrence Kaiser at [kaiser@co-infra-services.com](mailto:kaiser@co-infra-services.com). The deadline to submit questions to Mr. Kaiser via email is no later than 3:00 PM (local time), November 20<sup>th</sup>, 2023 (Monday). The TSCID CID will post "Response to Questions and/or Addenda", if applicable, on the TSCID web site no later than 3:00PM, November 24<sup>th</sup>, 2023 (Friday).

No contact with the TSCID Board of Directors regarding this project is permitted. Any contact may result in contractor disqualification as an eligible bidder.

Bids may not be withdrawn for sixty (60) days after the time and date set for bid opening. Bids are legal and binding upon the bidder when submitted. Award will be made to the vendor (s) based on a ranking criteria as outlined in the RFP document. The TSCID reserves the right to reject any or all bids, to waive technicalities and to make an award (s) as deemed in its best interest. The written bid documents supersede any verbal or written prior communications between the parties.

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# **SECTION 1**

## **INTRODUCTION AND BACKGROUND**

The Tucker Summit Community Improvement District (TSCID) is seeking sealed bids from qualified landscape maintenance contractors to provide right-of-way mowing and related right-of-way maintenance services on specific roadway segments within the district boundaries.

The Board of Director's intent with this project is to procure the services of a qualified and experienced contractor that will provide superior service and workmanship in accomplishing the tasks outlined in this ITB. The visual appearance of the roadway right-of-way includes landscaping and beautification, cleanup and overall attention to detail in the cleanup process. This visual appearance of the CID has been identified as the #1 priority by the Board of Directors since CID formation in 2011. The CID desires to enhance the services and tasks that have been a mainstay with the ROW Maintenance contract over the years with the end product as a ROW that has a visual appeal this is unparalleled anywhere in Atlanta. This will be accomplished by procuring the services of a highly skilled and conscientious landscape and maintenance contractor with appropriate experience to perform right-of-way mowing and related maintenance services. The visual appeal of the district boundaries is critical in attracting new businesses while maintaining the needs and expectations of the existing business within the district boundaries.

The TSCID was certified as a qualified Community Improvement District by the DeKalb County Tax Assessor and Board of Directors elected in 2011. The CID boundaries are located within the commercial and industrial areas of the City of Tucker jurisdictional boundaries; specifically identified on the attached Map Exhibits. Not all roads in the district boundaries are to be maintained by the selected contractor. The frequency and type of tasks performed on each specified road is identified on the attached maps and spreadsheet (Table 1). The CID Tax Map is included in this ITB to assist the bidders with locating the district boundaries.

The Board President will have the flexibility to modify the project scope; specifically frequency's and/or estimated quantities identified in the spreadsheet work scope prior to contract award and potentially during the contract period. If the frequencies and/or estimated quantities are exceeded or reduced, the contractor and the CID President will utilize the quantities to derive a revised contract amount.

## **SECTION 2**

### **PROPOSER'S SPECIAL INSTRUCTIONS**

A. **SCHEDULE OF EVENTS**

RFP Anticipated Issuance Date	November 3, 2023
Non-Mandatory Pre-Submission Conference	November 16, 2023; 10:00 AM
Deadline for Submission of Questions to TSCID	November 20, 2023; 3:00 PM
Final Addendum (if applicable) Issued posted by CID	November 24, 2023; 3:00 PM
Proposal Due Date	November 29, 2023; 4:00 PM
Interviews, if requested	TBD; if applicable
Selection Team Assessment of Proposals and Contract Negotiations with Highest Ranked Firm(s)	Nov 29, 2023 – December 5, 2023
Presentation of Highest Ranked Firm(s) to Board	December 2023
Anticipated Start Date	January 1 <sup>st</sup> , 2024
Completion Date (contract duration)	One Year with One Year Extension (s) Option

**NOTE:** The TSCID reserves the right to modify this schedule at the TSCID's discretion

B. **LOCAL GOVERNMENT MOWING EXPERIENCE**

Prospective bidders must have experience working within local, state and/or federal highway right-of-way's. This experience shall include work tasks performed under the direction of a city or county government or a Community Improvement District working within these right-of-way's. Insurance coverage meeting or exceeding GDOT requirements must also be provided. Contractors (or subcontractors) not meeting these minimum state requirements will not be considered qualified bidders and the respective bid packages will not be reviewed by the Selection Committee. Contractors must also be able to provide a 100% payment & performance bond to the GDOT for work within state ROW (Hwy 78 @ Mountain Industrial Blvd. interchange and Mountain Industrial Blvd (SR 9) from Highway 78 to the Gwinnett County line.

C. **GENERAL**

By submitting a bid, the bidder certifies that it been prepared independently and has been submitted without any form of collusion.

D. **PROPOSAL SUBMITTAL**

The bid package and all amendments must be signed and submitted via email no later than 4:00 p.m., November 29, 2023 to the email address below. The technical and fee proposal shall be submitted together.

Emory Morsberger  
President

ATTN: Tucker Summit Community Improvement District  
Digital Submission Only – [emory@tuckersummitcid.com](mailto:emory@tuckersummitcid.com)

Cc: [kaiser@co-infra-services.com](mailto:kaiser@co-infra-services.com)

Proposer shall put the name of the bid and the company name in the email subject line. It is the Proposer's responsibility to ensure that proposals are received prior to the stated closing time. The TSCID shall not be responsible for the proper identification and emailing of any proposals submitted incorrectly. Late proposals, late modification or late withdrawals shall not be considered accepted after the stated bid date and time. It is recommended that Mr. Morsberger is contacted via phone **AFTER** the bid is submitted to verify that the email was received. He may be contacted at 770-409-8100.

No proposal will be considered unless fully completed in a manner provided in the ITB packet.

The TSCID may reject any bid not in compliance with all prescribed bidding procedures and requirements, and may reject for good cause any or all bids upon a finding of the TSCID if it is in the interest of the business owners and public to do so.

E. **BID SUBMISSION AND SIGNING**

All requested forms and attachments (Signature Page, Acknowledgment Addendum, Statement of Proposal, etc.) must be submitted with the Bid and in the required format. The submission and signing of a bid shall indicate the intention of the firm to adhere to the provisions described in this ITB.

F. **COST OF PREPARING THE BID** The ITB does not commit the TSCID to paying any costs incurred by Bidder in the submission or presentation of a proposal, or in making the necessary studies for the preparation thereof.

G. **INTERPRETATIONS AND ADDENDA**

All questions regarding this project proposal shall be directed to Lawrence Kaiser. If necessary, interpretations or clarifications in response to such questions will be made by issuance of an "Addendum" by the date identified in the Schedule Of Events table. If an addendum is necessary after that time, the TSCID at its discretion can extend the closing date. **Any Addendum issued, as a result of any change in the ITB, must be acknowledged by submitting the "Acknowledgment of Addendum" with the bid as described herein. All TSCID "Response to Questions must also be acknowledged in the bid submittal.** Only questions answered by formal written addenda will be binding. Oral and other interpretations or clarifications will be without legal effect.

H. **FEDERAL TAX ID AND E-VERIFY DOCUMENTS REQUIRED**

A federal EIN number and E-verify documentation must be completed and submitted with the bid package.

I. **TSCID 'S PROJECT MANAGER** The TSCID's Project Manager for this work will be determined before work commences.

J. **PROPOSAL VALIDITY PERIOD** Each proposal shall be irrevocable for a period of sixty (60) days from the bid opening date.

K. **TERM OF CONTRACT** The term of the contract shall be a period of twelve (12) months from the date of NTP issuance and may be extended one (1) year or additional (s) if both parties concur.

L. **TERMINATION**

The contract may be terminated by the TSCID at its sole discretion with a 14 day written notice. Written notice may also take the form of an email. If the agreement is so terminated, Contractor shall be paid in accordance with the terms of the agreement. The CID will not consider amortization of materials or labor if termination occurs. As such, the selected vendor will need to invoice the CID accordingly based on actual costs for materials and labor based on the season in which such work occurs.

M. **NON-COLLUSION AND "NO CONTACT"**

Bidder certifies that this proposal had been arrived at independently and has been submitted without collusion designed to limit independent bidding or competition. A Non-Collusion Affidavit is included in this RFP and all submittals must include a completed Affidavit.

No firm, bidder or other interested parties associated with a potential bidder shall make contact with any TSCID board member including its President or consultants regarding this bid; except as noted in this ITB. Such contact may be considered as grounds for dismissal as a qualified bidder.

N. **PUBLIC RECORD**

All bid material submitted by bidder shall become the property of the TSCID.

O. **BIDDER PREPARATION OF BID SUBMITTAL**

- The bidder shall be responsible for examining the work sites and be familiar with the work required at each site
- The areas identified on the Project Limits Maps (Exhibit A) are to be used for bidding purposes only. The areas, bid quantities and project limits are approximate only and should be verified by the prospective bidders. The TSCID district boundaries are included in this bid package. Care must be taken to understand the scope of work within the boundaries.

P. **CONTRACTOR GENERAL RESPONSIBILITIES**

- The Contractor shall complete a work sheet identifying work accomplished when monthly invoice is submitted. The work sheet shall identify any issues encountered during the mowing operation.
- Notify the President or Project Manager of the TSCID for approval prior to performing work that was not identified in the ITB or negotiated work scope.
- *Five (5) tasks within the scope of work will require approval from the President before work commences: sign removal and installation, graffiti removal, sod installation, tire removal & disposal and annual plant installations. Additionally, various tasks identified herein will require documentation that tasks were completed.*
- The Contractor will consult with the TSCID President or Project Manager for approval prior to any schedule variance not identified in the ITB or negotiated work schedule. Contractor shall notify the TSCID Board President or Project Manager at least 2 days prior to each mowing activity. Correspondence may occur via email or phone call. If the mowing schedule remains constant for each mowing event and the TSCID is notified as such, then prior notification is not required.
- The Contractor shall provide competent, suitable and qualified personnel to perform the work as required by the specifications. The Contractor shall provide a list of all foremen and supervisors who will perform the work. This list will also contain twenty-four (24) hour emergency telephone numbers
- The Contractor shall at all times, maintain good work discipline and order at the work site. Contractor, including Contractor's employees and agents, shall treat the public with respect and courtesy while performing work for the TSCID. The use of profanity, disrespectful language and/or behavior is prohibited while performing work
- Contractor's vehicles shall be in good repair, free from leaking fluids, properly registered, of uniform color and shall bear the company name on each side of the vehicle
- The Contractor shall satisfy the Georgia Department of Transportation's (GDOT) "Work Zone" safety, truck and signage requirements and submit this plan to the TSCID for approval. The contractor will be required to follow MUTCD when working within city or state right of way. **Lump sum bid provided is inclusive of all traffic control.**
- All personnel are required to wear safety vests or other protective clothing, eye protection,

etc. Safety vests **shall** include the TSCID logo on the vests. The contractor will be responsible for obtaining and funding these vests with final approval of the design by the TSCID. If the contract is terminated or not extended, the vests will be returned to the TSCID. Contractor shall provide a draft graphic design for the vests for CID approval prior to vest fabrication.

- Contractor shall purchase and provide all materials and supplies and labor necessary to fulfill the requirements of this proposal.
- The Contractor shall not commence work until which time a contract is signed by the selected Contractor (s) and the TSCID issues a NTP.
- The mowing and other equipment utilized shall meet all GDOT requirements for signage, lighting and related devices.
- The use of public roads and streets by the Contractor will provide a minimum inconvenience to the public and traffic.
- The GDOT will control the allowable hours of operation at the Hwy 78 @ Mountain Industrial Blvd. interchange and SR 9 (Mountain Industrial Blvd from High 78 to the Gwinnett County line).
- The TSCID President or his designated representative may direct removal of any contractor employee at any time during performance of this contract for cause. Failures to present the appropriate licenses, performing unsafe acts, or any other questionable acts that expose the TSCID to risk or unfavorable attention would be conditions which meet the criteria "for cause". Any removed employee must be replaced with a fully qualified person within 8 working hours. Repeated incidents may be cause for termination of the contract.
- Selected bidder (s) foreman/superintendent shall attend all required pre-construction meetings or other meetings as required by the City, GDOT or TSCID.
- In association with the CID President or Project manager, the selected bidder shall coordinate its work scope with the city's intended work scope within the district boundaries.

Q. **TSCID PERSONNEL**

No Officer, agent, consultant or employee of the TSCID shall be permitted any interest in the contract.

R. **SPECIAL CONDITIONS**

The work hours required to perform the work tasks on any city right-of-way shall be limited to the following: Monday through Friday from 8:30 A.M. to 4:00 P.M and Saturday's from 8:00 A.M. to 1:00 P.M.; unless specified differently by the GDOT or the City.

S. **BONDING**

The bid shall be accompanied by a Bid Bond in an amount not less than 5% of the TOTAL bid amount. The Bid Bond shall be in the form of one of the following;

1. Surety issued bond (issued by a surety licensed to conduct business in the State of Georgia),
2. Surety bond issued by an individual surety that pledges certain defined types of assets
3. Letter of Credit from a financial institution, or
4. A company check

The Bid Bond shall be assigned to the TSCID Community Improvement District.

Payment and Performance Bond will also be required by GDOT for work at the Hwy 78 @ Mountain Industrial Blvd. interchange and SR 9. The amount of the bond shall be identified as a separate line item in the Bid Schedule. The P&P bond shall be for 100% of the cost for work **ONLY** at these 2 GDOT controlled rights-of-way.



T. **SUMMARY OF DOCUMENTS TO BE SUBMITTED TO THE TSCID**

To be considered as a qualified bidder, the following documents are to be included in the bid submittal:

- Bid, Payment & Performance Bonds
- Technical and Price Submittal (as outlined in Section 4)
- Attachment A
- Attachment B (3 pages)
- Section 6
- Section 7
- Section 8
- Section 9

**SECTION 3**  
**SCOPE AND SCHEDULE OF WORK**

The Work Areas are generally defined by right-of-way's of roads, intersections and medians including landscaping that has been installed and requires maintenance and one (1) interchange, as identified on the attached Exhibits within the CID boundaries:

The following narratives generally describe the specific Work Tasks and Frequency. Note that work tasks and frequency may vary within each road segment or segments and landscape areas. The “work task narratives” are described in the following:

A. **Right-of-Way Mowing:**

**Work Tasks**

Right-of-Way mowing work will be performed ***within city and GDOT right-of-way*** unless otherwise specified by the President or his representative. Cost for mowing of interchange shall be included in Section 3.G. **Except as otherwise noted on the Exhibits or Table 1, mowing areas are described as follows:**

1. City roads – the maximum cut width and overgrowth removal shall be ten (10 ft) or the power poles or frontage fence line that delineates the right-of-way limits; whichever is greater and as measured from the outside edge of pavement or curb and gutter on both sides of the road with the following exception: “back slopes of ditches or embankments”. Back slopes of ditches and sloped embankments are excluded unless otherwise specified in the RFP document.
2. Includes trimming and herbicide treatment within 1 foot to either side of all guardrail locations
3. Includes trimming and herbicide treatment at all sign posts, fences or other structures within the ROW.
4. Overgrowth vegetation shall be removed from all sign posts, landscaping debris, fences or other structures within right-of-way
5. Mowing height shall be shall be no greater than 2 inches

***Pickup of trash shall occur before and after each mowing operation. These pickups are in addition to the trash pickups identified in Tables 1 & 2.***

Sidewalks, curbs, and other hard surfaces shall be kept free of leaves, litter, grass clippings and debris resulting from mowing. The use of power blowers is acceptable, however, accumulations of debris must be removed from the site and not blown unto adjacent property, street surfaces, fence lines, or plant areas (rough or bedded). No trash, debris or plant material shall be blown or deposited into curb/gutters or storm drains by the Contractor. If plant material or debris is deposited into the curb/gutter or storm drain during mowing /trimming operations, the Contractor will remove it immediately by hand or mechanical means at no cost to the TSCID.

### Frequency

See Table 1

## **B. Trash and Debris:**

### Work Tasks

Trash and debris and miscellaneous services will be performed *within city and state right-of-way* on the specified roads unless otherwise specified by the President or his representative **OR as otherwise noted on the Exhibits or Table 1.** The cost for trash pickup at the interchange is included in this section.

Trash and misc. debris is defined as any organic or inorganic material equal to or greater than the size of a 6 oz. beverage can.

Illegal signs and illegal structures (i.e. newspaper/magazine boxes) within right of way shall be removed and disposed of in a proper manner. Illegal signs include those that are placed on the ground or mounted on any utility pole within right of way. This work shall be included in the cost of trash pickup.

Highway signs that are crooked and can be straightened without a need to reset (which requires notification to Utility Protection notification) shall be undertaken by the Contractor. During the course of this contract, the Contractor shall make a list of highway signs that have observed to be on the ground, damaged or faded and provide said list to the President **monthly.**

All debris shall be disposed of in a proper manner according to local, state or federal guidelines. The CID will ONLY pay for tipping fees for large items such as couches, TV's, tires, mattresses, etc. Tipping fees to be reimbursed upon receiving the receipt from a state approved landfill.

All trash to be bagged and properly removed for disposal.

NOTE: The Contractor shall provide the TSCID project manager an approximate weight of all trash removed on a monthly basis

### Frequency

✓ See Table 1

## **C. Maintenance of Hard Surfaces:**

### Work Task

Sediment and other deleterious material shall be removed from the curb lines (both sides of each road), catch basin inlets (catch basin throat to be cleared) or gutter, concrete surfaces (including bridges), island areas, behind guardrails and sidewalks.

Vegetation in sidewalks, curbs, gutters and other hard surfaces shall receive an approved herbicide application. Any herbicide application will be performed after vegetation is removed by mechanical or by hand. Edging/trimming will include along walls, fences, foundations, behind curbs, sidewalks, paths, shrubs, tree trunks, poles or other objects or structures within or bordering the mowing area within state, city or county right of way. The sidewalks, curbs, and other hard surfaces shall be kept free of leaves, litter, grass clippings and debris resulting from edging/trimming activities. The use of power blowers is acceptable, however, accumulations of debris must be removed from the site and not blown unto adjacent property, street surfaces, fence lines, or plant areas (rough or bedded).

In no case shall any pre or post emergent herbicides with residual characteristics be used in these areas (no staining of concrete surfaces). The herbicides shall also be utilized in the concrete median flat surfaces where weeds are present.

No restricted use chemicals shall be used in weed and grass control. Herbicide must be of a glyphosate type (Round Up or approved equal) specifically designed for post-emergent control of weeds and

grass. All herbicide application shall be done in accordance with label directions. Federal, state and local laws shall take precedence for compliance purposes. Identification color may be added to herbicide to track application areas. Color must fade with moisture or within 3-5 days after application.

**Frequency**

✓ See Table 1

**D. MISC Debris Removal & Cleanup**

Miscellaneous debris removal services includes furniture, tires or household appliances. The CID will pay the tipping fees associated with placement in a state or local government approved landfill. *The cost to pickup fallen trees or tree branches less than 10 foot in length and tree stumps shall be included in the cost for Trash & Debris Removal line item of the Bid Schedule*

Removal of toxic/hazardous materials will not be performed by the Contractor. However, if such materials are found, the Contractor shall notify the TSCID immediately.

Miscellaneous debris removal shall be performed on an hourly basis per the Hourly Unit Prices submitted. President shall prepare a Scope of Work and negotiate with the selected contractor for work performed for this Work Task.

**E. Landscape Maintenance (interchange and Mountain Industrial Landscape Median work tasks defined in F below)**

Red dye mulch (comparable to existing conditions) shall be replenished at each tree island location within the roadway shoulder of Mountain Industrial Boulevard (within right-of-way which includes the grass median) and East Ponce de Leon.(which includes the trees located along the PATH Trail System) twice (2x) per year. The landscaped median (at the Gwinnett Co. line) on Mountain Industrial Blvd shall have weeds removed four times (4) per month and the red bark mulch replenished 2x per year. An additional 100 CY of red dye mulch shall be placed at various landscaped corners, barren areas, and any location requested by the TSCID staff's instructions. The cost for this additional 100 CY to be included in the Lump Sum in Section 3.E. The Brown pine straw mulch shall be placed in the 78/MIB landscape islands twice (2x) per year. Pine straw shall be placed a minimum of 4 inches in depth. The cost for any plant replacements or new installations (other than the annuals identified in Section 3K) will be negotiated with the President of the CID and shall not be include in the cost proposal at this time.

Pruning of existing plants and trees on the road right-of-way and medians that were planted by the CID shall occur twice (2x) per year and the landscape areas in the interchange shall be pruned once (1x) in the dormant period and twice during the growing season. Most of the trees planted are crape myrtle. Included in the cost of pruning is the periodic removal of sprouts ("suckers") around the base of these ornamental trees. Fertilizer for grasses and landscape plantings, including trees, per application rates shown in Exhibit C.

**F. Highway 78 @ Mountain Industrial Boulevard & General Turf Maintenance District Wide**

Pre and Post Emergent Herbicide Treatment, trash removal and mowing frequencies as identified in Exhibit C at the interchange. Pre-Emergent shall be applied between mid-February to mid-March and again between mid-September and mid-October. Post-Emergent shall be applied once in the spring. Weed control (herbicide such as roundup) and once per month manual removal of weeds shall occur at all planted tree locations within the right-of-way of Mountain Industrial Blvd. and East Ponce de Leon. Weed control (roundup or equivalent) and once per month manual removal of weeds shall occur at all landscape areas (marked by red triangle on Exhibit A) within right-of-way of Mountain Industrial Boulevard (median and shoulders). Fertilizer for grasses and landscape plantings, including trees, per recommended landscape industry practices in Georgia.

**G. Mowings at Hwy. 78 / Mountain Industrial Boulevard Interchange**

Mowing shall be performed at the interchange; which includes the ramps and embankments where grass exists; as identified on the Exhibits A & B. Mowing shall occur on the shoulders and median of 78 to the end of the "on and off" ramps.

**H. - L. Refer to Scope Descriptions in Attachment B**

## SECTION 4

### PROPOSAL CONTENT AND FORMAT

#### A. FORMAT

To provide a degree of consistency in review of the written proposals, firms are requested to prepare their proposals in the standard format specified below.

#### TECHNICAL APPROACH

1. **Title Page** Proposer should identify the RFP Title, name and title of contact person, address, telephone number, fax number, email address and date of submission.
2. **Transmittal Letter** The transmittal letter should be not more than two (2) pages long and should include as a minimum the following:
  - a. A brief statement of the Proposer's understanding of the project and services to be performed;
  - b. A positive commitment to perform the services within the time period specified, starting and completing the project within the deadlines stated in this RFP; and the names of persons authorized to represent the Proposer, their title, address and telephone number (if different from the individual who signs the transmittal letter.
3. **Table of Contents**

The table of contents should include a clear and complete identification by section and page number of the materials submitted.
4. **Firm and Team Qualifications**
  - a. Background of the firm. This should include a brief history of the firm and types of services the firm is qualified to perform.
  - b. Qualifications of the firm in performing this type of work. This should include examples of related experience and references for similar projects. Contractor must demonstrate successful past performance of the firm's ability to provide services as set forth in this specification. Contractors must detail three (3) references to document experience. References must be provided.
  - c. Proposers must identify the anticipated supervisor (s) of their firm that will be assigned to meet the TSCID's needs. Proposers should identify individuals and subcontractors who will provide the services, their experience, and their individual qualifications. Pertinent resumes of assigned personnel should be included.
  - d. Identification of where similar services have occurred with the Georgia Department of Transportation right-of-way within the constraints of state permitted conditions.
5. **Project Understanding and Approach**

Proposers should provide the TSCID with information regarding their understanding of the CID's needs with regards to the Scope and Schedule of Work. Proposers should demonstrate a general understanding of the project scope expected by the CID in providing roadside mowing and related maintenance services. As part of this understanding, Proposer's should address their availability to meet the TSCID's needs.
6. **Intangibles**

Provide the Selection Committee, as applicable, any differentiating feature that may be of value to the CID (savings in time and/or money) in the performance of this contract. This may include the Alternative Approaches discussed herein this RFP.

## **PRICE**

### **7. Cost Structure**

The Attached Bid Tabulation Forms shall be utilized for the submittal. This Form will include the proposed Total Bid and Hourly Unit Costs. Potential Alternative Approaches and Associated Prices.

***Attachment B; Bid Form (all 5 pages); must be included in the bid submittal.***

## **SECTION 5**

### **PROPOSAL EVALUATION PROCEDURES**

#### **A. SELECTION AND EVALUATION PROCESS**

A Selection Committee assembled by the TSCID will review the proposals. Proposals will be evaluated to determine which one(s) best meet the needs of the TSCID. After meeting the mandatory requirements (pass/fail), the proposals will be evaluated on their approach, previous experience on similar projects, experience working within the state right-of-way, client recommendations, intangibles, total lump sum bid amount, unit price costs and alternate approaches.

**Note:** The Evaluation Team will not review the bid of any firm who receives one or more “fail” scores. The Evaluation Team will select the Proposer (s) which best meets the TSCID's needs based upon its evaluation of a firm (s) proposal. Proposals will be evaluated in accordance with the following:

<b>1. <u>Completed Proposal submittals (refer to Section 2.U)</u></b>	<b>Pass/Fail</b>
<b>2. <u>An original plus three (3) copies of the complete proposal</u></b>	<b>Pass/Fail</b>
<b>3. <u>Title Page &amp; Transmittal letter</u></b>	<b>Pass/Fail</b>
<b>4. <u>Local and/or State Government experience (Section 2. B)</u></b>	<b>Pass/Fail</b>
<b>5. <u>Firm and team qualifications/references</u></b>	<b>40 points</b>
<b>6. <u>Project understanding and approach</u></b>	<b>25 points</b>
<b>7. <u>Intangibles</u></b>	<b>5 points</b>
<b>8. <u>Bid Amount (including alternatives if submitted)</u></b>	<b>30 points</b>

**TOTAL EVALUATION POINTS 100 POINTS**

#### **B. PRESENTATION/INTERVIEW**

At the option of the TSCID, the top scoring proposers (based on the criteria points) may be asked to make a presentation of their proposal. This will provide an opportunity to clarify or elaborate on the proposal, but will not, in any way provide an opportunity to change any fee amount originally proposed. The TSCID's Project Manager will schedule the time and location of these presentations and notify the selected firms if interviews are held. If the TSCID elects to conduct a presentation/interview process, an additional 10 criteria points will be assigned to the Total Evaluation Points.

#### **C. INVESTIGATION OF REFERENCES**

The TSCID reserves the right to investigate references and the past performance of any Proposer with respect to its successful performance of similar projects, compliance with specifications and contractual obligations, and its completion or delivery of projects.

#### **D. CLARIFICATION OF PROPOSALS**

The TSCID reserves the right to obtain clarification of any point in regards to a proposal or

to obtain additional information necessary to properly evaluate or particular proposal. Failure of a Proposer to respond to such a request for additional information or clarification could result in rejection of their proposal.

**E. RESERVATION IN EVALUATION**

The Selection Committee reserves the right to either: (a) request “Best and Final Offers ” from the finalist firm (s) and award to the lowest priced or (b) to reassess the proposals and award to the firm(s) determined to best meet the overall needs of the TSCID.

F. **INTENT OF AWARD** Upon review of the bids submitted, the TSCID may negotiate a scope of work and a general services agreement with one firm, or may select one or more firms for further consideration.

G. **PROPOSAL REJECTION**

The TSCID reserves the right to:

1. Reject any or all proposals not in compliance with all public procedures and requirements;
2. Reject any proposal not meeting the specifications set forth herein;
3. Waive any or all irregularities in proposals submitted;
4. **Reject all proposals;**
5. Award any or all parts of any proposal; and
6. Request references and other data to ascertain responsiveness

**SECTION 6  
PROPOSAL CERTIFICATIONS**

\*\*\*\*\*

**Non-discrimination Clause**

The Contractor agrees not to discriminate against any client, employee or applicant for employment or for services, because of race, color, religion, sex, national origin, handicap or age with regard to, but not limited to, the following: employment upgrading, demotion or transfer; recruitment or recruitment advertising; layoffs or termination; rates of pay or other forms of compensation; selection for training; rendition of services. It is further understood that any contractor who is in violation of this clause shall be barred from receiving contract awards from the TSCID, unless a satisfactory showing is made that discriminatory practices have terminated and that a recurrence of such acts is unlikely.

Agreed by: \_\_\_\_\_

Firm Name: \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

**MUST SUBMIT THIS SIGNATURE PAGE WITH YOUR BID**

**SECTION 7  
PROPOSER ACKNOWLEDMENT**

The undersigned proposes to perform all work as listed in the Specifications, Scope & Schedule of Work sections, for the price(s) stated; and that all articles supplied under any resultant contract will conform to the specifications herein,

The undersigned agrees to be bound by all applicable laws and regulations, the accompanying specifications and by TSCID policies and regulations.

The undersigned, by submitting a proposal, represents that:

- A) The Proposer has read and understands the specifications. Work scope and work schedule
- B) Failure to comply with the specifications or any terms of the Request for Proposal may disqualify the Proposer as being non-responsive.
- C) The actual work to be performed at the issuance of the NTP will be dependent on the time of the year. The CID will utilize Hourly Rates, Unit Prices and Lump Sum Amounts as the basis for payment on the assumed quantities shown in this bid package.

The undersigned certifies that the proposal has been arrived at independently and has been submitted without any collusion designed to limit competition.

The undersigned certifies that all addenda to the specifications has been received and duly considered and that all costs associated with all addenda have been included in this proposal:

We therefore offer and make this proposal to furnish services at the price(s) indicated herein in fulfillment of the attached requirements and specifications of the TSCID.

Name of firm: \_\_\_\_\_ Address: \_\_\_\_\_  
\_\_\_\_\_

Telephone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

By: \_\_\_\_\_ Date: \_\_\_\_\_  
(Signature of Authorized Official. If partnership, signature of one partner.)

Typed Name/Title: \_\_\_\_\_

If corporation, attest: \_\_\_\_\_  
 \_\_\_\_\_

(Corporate Officer)

Corporation

Partnership

Individual

Federal Tax Identification Number (EIN): \_\_\_\_\_

Secretary of State Business License Number: \_\_\_\_\_

**MUST SUBMIT THIS SIGNATURE PAGE WITH YOUR BID**



**SECTION 8  
ADDENDUM ACKNOWLEDGMENT**

**TSCID COMMUNITY IMPROVEMENT DISTRICT  
RIGHT OF WAY MAINTENANCE SERVICES**

**PROPOSER INFORMATION AND ADDENDUM ACKNOWLEDGMENT**

FEIN # (required) \_\_\_\_\_  
(Federal I.D. Number)

COMPANY \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY/STATE/ZIP CODE \_\_\_\_\_

PHONE \_\_\_\_\_ FAX \_\_\_\_\_

AUTHORIZED SIGNATURE \_\_\_\_\_

TYPED/PRINTED NAME \_\_\_\_\_

TITLE \_\_\_\_\_ EMAIL \_\_\_\_\_

**PROPOSER IS RESPONSIBLE FOR ACKNOWLEDGING ALL ISSUED ADDENDUM  
& “RESPONSE TO QUESTIONS” AS FOLLOWS:**

**INITIAL** YOU REVIEWED EACH OF THE FOLLOWING ADDENDA & RESPONSE TO QUESTIONS:

Addendum #1 \_\_\_\_\_

Addendum #2 \_\_\_\_\_

Addendum #3 \_\_\_\_\_

Other Addendum # \_\_\_\_\_ (as applicable)

Acknowledgement that “Response to Questions” were Received: \_\_\_\_\_

Date of “Responses to Questions” Posted by the City: \_\_\_\_\_

Signature acknowledges that Proposer has read the bid documents thoroughly before submitting a proposal, will fulfill the obligations in accordance to the scope of work or specifications, terms, and conditions, and is submitting without collusion with any other individual or firm. Only one (1) proposal will be accepted from any person, firm or corporation. You must submit a proposal with an authorized signature.

**MUST SUBMIT THIS SIGNATURE PAGE WITH YOUR BID**

## SECTION 9

### NON-COLLUSION AFFIDAVIT

Under oath I certify that I am a principal or other representative of the firm of and that I am authorized by it to execute the foregoing offer on its behalf. I am a principal person of the foregoing with management responsibilities for the foregoing subject matter and as such I am personally knowledgeable of all of its pertinent matters. We certify that this bid/proposal is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting a bid/proposal for the same services, materials, labor, supplies, or equipment and is in all respects fair and without collusion or fraud. We understand collusive bidding is a violation of state and federal law and can result in fines, prison sentences, and civil damage awards. We agree to abide by all conditions of this bid/proposal. We certify that no person associated with our firm is an employee of, or affiliated with the TSCID or its consultants. We further certify that any financial contributions provided by the firm to any CID Board Members will be identified and included in the bid package.

\_\_\_\_\_  
Signature

Sworn and subscribed before me  
This \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
NOTARY PUBLIC

\_\_\_\_\_  
NOTARY SEAL

My Commission Expires: \_\_\_\_\_

**MUST SUBMIT THIS SIGNATURE PAGE WITH YOUR BID**

**ATTACHMENT A  
TSCID  
STATEMENT OF PROPOSAL**

Name of Contractor: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
\_\_\_\_\_

Contact Person: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

accepts all the terms and conditions contained in the TSCID's Request for Proposal for Right-of-Way Maintenance Services.

\_\_\_\_\_  
Signature of authorized representative

\_\_\_\_\_  
Date

\_\_\_\_\_  
Type or print name of authorized representative

\_\_\_\_\_  
Telephone Number

\_\_\_\_\_  
Type or print name of person(s) authorized to negotiate contracts

\_\_\_\_\_  
Telephone Number

**REFERENCES (projects similar to this ITB)**

\_\_\_\_\_  
Reference #1

\_\_\_\_\_  
Telephone Number

\_\_\_\_\_  
Project Title

\_\_\_\_\_  
Contact Individual

\_\_\_\_\_  
Reference #2

\_\_\_\_\_  
Telephone Number

\_\_\_\_\_  
Project Title

\_\_\_\_\_  
Contact Individual

\_\_\_\_\_  
Reference #3

\_\_\_\_\_  
Telephone Number

\_\_\_\_\_  
Project Title

\_\_\_\_\_  
Contact Individual

**MUST SUBMIT THIS SIGNATURE PAGE WITH YOUR BID**

**ATTACHMENT B**  
**TSCID**  
**BID FORM - CONTRACTOR 'S PROPOSAL**

(4 pages)

**TSCID RESERVES THE RIGHT TO ADD/MODIFY/DELETE WORK SITES IN THIS CONTRACT. ANY SCOPE INCREASES IN WORK TASKS IN SECTIONS 3. A-L SHALL BE CHARGED ACCORDING TO THE UNIT PRICES IDENTIFIED IN THIS BID FORM.**

**BIDDERS ARE REQUIRED TO SUBMIT A PRICE FOR ALL THE WORK AREAS DEFINED IN THIS BID FORM; (1) WORK TASKS (sections 3A-L), (2) UNIT PRICES FOR MISC. DEBRIS REMOVAL, LANDSCAPE MAINTENANCE, HWY 78 @ MOUNTAIN INDUSTRIAL BLVD. , INTERCHANGE LANDSCAPE MAINTENANCE AND PERFORMANCE & PAYMENT BONDS.**

The Bidder, whose legal signature binding the Bidder to the bid prices indicated on these pages, hereby bids as follows:

**WORK TASKS** (Sections 3 A-C)

DESCRIPTION	Quantities **	Unit Price (\$/SY)	Sub-Total
Provide Right-of-Way Mowing (Lawn Mowing) (Section 3.A) (excludes 41,418 SY at interchange embankments)	54,568	\$ _____	\$ _____

DESCRIPTION	Quantities **	Unit Price (Each)	Sub-Total
Trash & Debris Removal (Section 3.B)	1,612	\$ _____	\$ _____

Note: ①

DESCRIPTION	Quantities **	Unit Price (\$/LF)	Sub-Total
Maintenance of Hard Surfaces (Section 3.C)	143,690	\$ _____	\$ _____

**TOTAL (all three work tasks)      \$ \_\_\_\_\_**

**NOTE:** \*\* See Table 1 identifying approximate quantities

① - These pickup events are **not** the same as the required "before & after" trash pickup after each mowing event. This latter cost is to be included in the cost of mowing – Section 3. A

# UNIT PRICES FOR MISC DEBRIS REMOVAL & CLEAN-UP

(Section 3.D)

<u>Description</u>	<u>Unit Prices</u> (M-F; 7am – 5pm)	<u>Unit Prices</u> (all other days; weekends included, and times)
Foreman w/ Pickup Truck– Hourly	\$	\$
Laborer w/ Pickup Truck – Hourly	\$	\$
Foreman – Hourly	\$	\$
Laborer – Hourly	\$	\$
Dump Truck w/ Operator (6 ton) – Hourly	\$	\$
Backhoe w/ Operator – Hourly	\$	\$
Loader w/ Operator – Hourly	\$	\$
24 hour response to pick-up debris – 2 hour notice; minimum equipment to perform this work shall be a pickup truck with flashers and employee (s) wearing CID safety vests - EACH EVENT	\$	\$

## LANDSCAPE MAINTENANCE (Section 3.E)

DESCRIPTION (refer to Section 3.E)	Quantities	Unit Price (Lump Sum)	Sub-Total
<ul style="list-style-type: none"> <li>✓ Landscape Areas – interchange (2x/year) and non-tree well locations (pine straw)</li> <li>✓ Pruning (2x/year)</li> <li>✓ Red Dye Mulch Placement (2x/year) + an additional 100 CY placed at Directors discretion (roadside tree wells)</li> </ul>	Lump Sum	Lump Sum	\$ _____

## HWY 78 @ MIB AND GENERAL TURF MAINTENANCE LUMP SUM (Section 3. F)

Description	Treatment Type	Est. Quantity (gallons)	Unit Price/Gallon	Sub-Total
<ul style="list-style-type: none"> <li>• Interchange</li> <li>• Roadway Shoulders</li> <li>• Landscape Plantings (red triangle areas on Exhibit A &amp; C)</li> </ul>	Fertilizer – 2X/yr (.30 gallons/1000 SF)	1600	_____	\$ _____
	Pre-emergent – 2x/yr; includes Roundup (2 ounces per 1000 sf)	2500	_____	\$ _____
	Post emergent – 2x/yr (.30 gallons/1000 SF)	1800	_____	\$ _____
<b>TOTAL LUMP SUM</b>				\$ _____

**INTERCHANGE MOWINGS (Section 3. G)**

Description	Nos. of Mowings per Year	Cost Per Mowing	Sub-Total
Mowing Interchange Embankments and Ramps (shown on Exhibit)	36	\$ _____	\$ _____

**SIGN INSTALLATIONS (Section 3. H)**

Description ① ②	Quantities	Unit Price (each)	Sub-Total
Remove faded or damaged DeKalb County signs (at discretion of the President) and/or sign posts and install new county signs and/or posts	100	\$ _____	\$ _____

**NOTE:** ① Includes returning damaged/faded signs/posts to county public works office, delivering new signs/posts to same locations and installing per GDOT standards. Unit price Includes cost of installing the sign, sign hardware (nuts/bolts/etc) and re-installing existing street blade signage and new/existing sign posts.

② No work shall proceed unless directed by the Executive Director

**TIRE REMOVAL & PICKUP (Section 3. I)**

Description ①	Qty	Unit Price (each)	Sub-Total
Removal and Delivery of tires to permitted landfill operations – includes disposal costs	100	\$ _____	\$ _____

① No work shall proceed unless directed by the Executive Director. Need documentation of disposal

**GRAFFITI REMOVAL (Section 3. J)**

Description ①	Quantities	Unit Price (per square feet)	Sub-Total
Removal of graffiti with graffiti removal  (includes use of paint to match underlying color on surface when graffiti is unable to be removed with a graffiti removal product)	2000 SQ	\$ _____	\$ _____

① No work shall proceed unless directed by the Executive Director

**STREETSWEEPING (Section 3.K)**

Description ①	Qty	Per Visit	Sub-Total
Street Sweeping of Mountain Industrial Blvd (both sides of the street)	4x per year	\$ _____	\$ _____

① Requires documentation to support that work was performed

**BERMUDA SOD INSTALLATION (Section 3.L)**

Description ❶	Qty	Unit Price (per square yard)	Sub-Total
Installation of Bermuda sod at TSCID’s requested locations  (includes cost of watering to ensure adequate hydration – minimum 1 inch water per week until root system is established – no watering required if sufficient rainfall exists)	2000 SY	\$ _____	\$ _____

❶ No work shall proceed unless directed by the Executive Director

**“ANNUAL” PLANTS (Section 3.M)**

Description	Quantities	Unit Price (EA)	Sub-Total
Removal of existing “annual” flowers at various locations, purchase and plant new annuals (“annual” plants); 3inch square; selected by owner; includes watering	2300 SF per planting or twice per year (4600 SF total)	\$ _____	\$ _____

**Note:** 1. The unit cost for each work task identified in Sections 3 A-C, D, F, G, H, I, J, K & L shall remain the same regardless of whether the TSCID increases or decreases the quantities. The areas depicted on the Project Limit Maps are made available to prospective bidders for developing costs for the proposed work. The areas and project limits identified in the Project Limits map are approximate only.

2. The cost of trash pickup at the interchange is to be included in Section 3.B. The exception is the required trash pickup just prior to mowing. That cost is to be included in 3. G.

**LUMP SUM FOR PAYMENT & PERFORMANCE BONDS**

(Section 3.N)

100% PAYMENT & PERFORMANCE (P&P)BONDS (bond fee for 78/MIB interchange and SR 236 Ave work tasks only)	\$ _____
--	----------

**TOTAL BID AMOUNT ❶**

(Sections 3.A-C, 3.E, 3.F, 3.G, 3.H, 3.I, 3.J, 3.K, 3.L, 3.M, 3.N)

\$ \_\_\_\_\_

**Written Total Bid Amount:** \_\_\_\_\_

**NOTE:** ❶ Total bid amount includes all sections above. The actual monthly invoicing will only be the totals of Sections 3. A-C, 3.E, 3.F, 3.G, 3.K, 3.M and 3.N)

**RECOMMENDATION(S) TO ENHANCE THE VISUAL  
APPEAL OF THE RIGHT-OF-WAY'S**

(Optional Submittal - recommendations to further enhance the visual appeal of the MIB corridor right-of-way through the use of landscaping or other "soft" approaches. Narrative shall not exceed one page.)

<u>Description:</u>	<b>NOT-TO-EXCEED 1 PAGE</b>
<u>Conceptual Cost:</u>	

**NOTE:** Bidders must submit a bid amount for **EACH** of the UNIT PRICES in Attachment B (4 pages). Bidders that do not comply with this requirement will not be considered a qualified bidder and bid will be rejected.

Bidders Signature:

Print Corporate Name of Bidding Firm: \_\_\_\_\_

Print Bidder Rep. Name and Title: \_\_\_\_\_

Bidder Representative Signature: \_\_\_\_\_

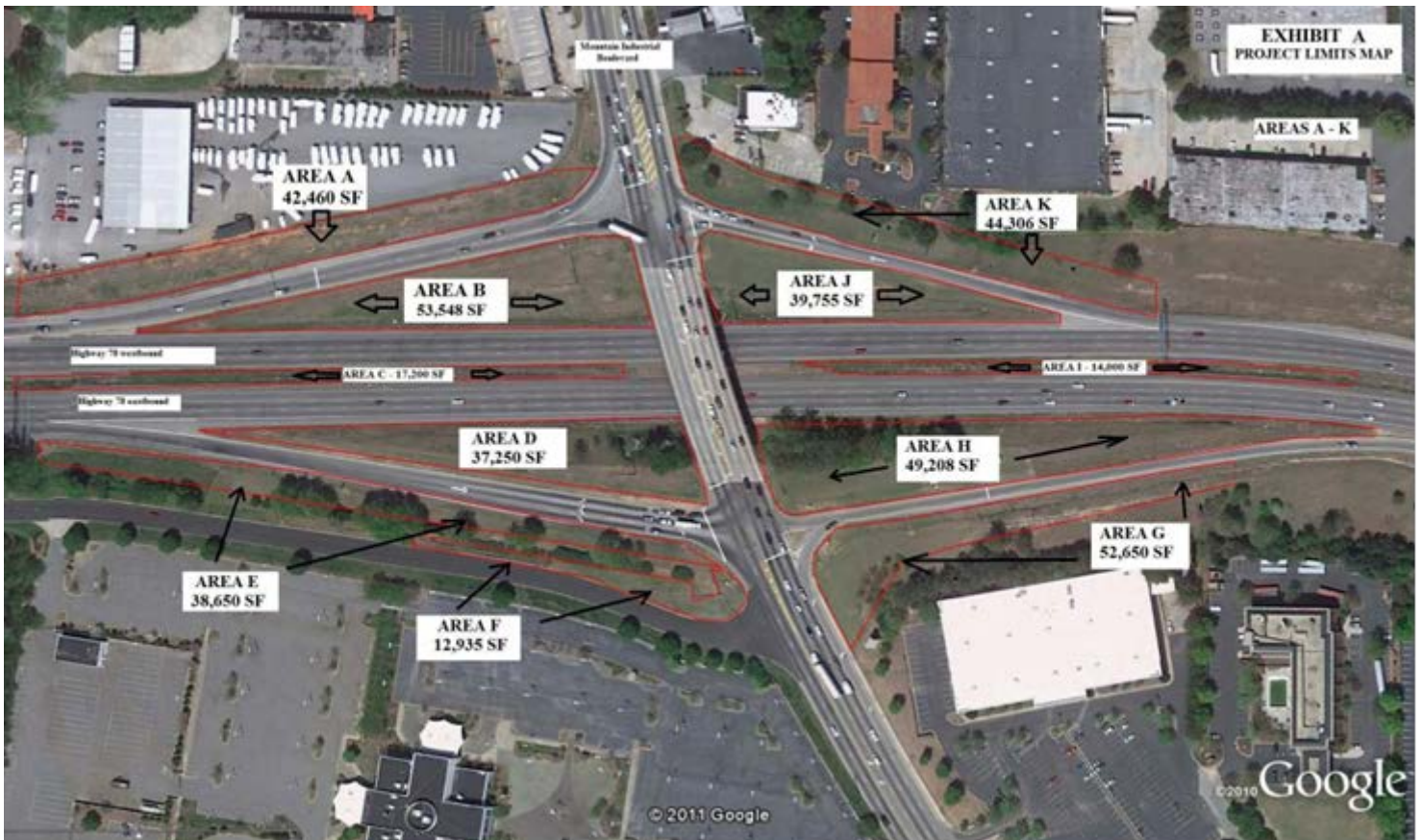
**\*\*\*BIDDER REQUIRED TO SUBMIT SECTIONS 6-9 &  
ATTACHMENTS A & B. ATTACHMENT B INCLUDES 5 PAGES \*\*\***



# EXHIBIT A

## CID DISTRICT MAP & WORK TASK LOCATIONS

NOT TO SCALE – FOR INFORMATIONAL PURPOSES ONLY



# EXHIBIT B

**TABLE 1**  
**ROW MAINTENANCE SERVICES**  
**ESTIMATED QUANTITIES SUMMARY**  
**Informational Purposes Only**

ROAD (limits as shown in Table 1)	Mowing (Frequency As Noted Table 2)  Approximate SY	Trash and Debris <u>Removal</u> (Frequency As Noted Table 2)  Total #	Maintenance of <u>Hard Surfaces</u> (Frequency as noted Table 2) Approximate LF
		52	
A. Rock Mountain Boulevard	0		7,100
B. East Ponce de Leon (city maintained)	0	0	0
C. East Ponce de Leon(city maintained)	0	0	0
D. McCurdy Road	0	52	2,400
E. Roadhaven Drive	0	52	6,000
F. Sarr Parkway	1,800	52	6,600
G. Greer Circle	1,500	52	3,200
H. Lewis Road	400	52	7,400
I. Litton Drive	0	52	6,200
J. Stone Ridge Drive	0	52	6,100
K. Lewis Way	0	52	2,000
L. Lewis Road	50	52	4,300
M. Stone Drive	0	52	2,400
N. Interchange Embankment, Ramps	41,418	52	1,100 (bridge deck curb line and inlets)
O. Sand Court	0	52	630
P. Forge Street	0	52	2,370
Q. Elmdale Drive	50	52	1,400
R. Hirsch Drive	100	52	1,460
S. Tucker Industrial Blvd	1,050	52	9,240
T. Bibb Blvd (south side of street only)	150	52	1,270
U. South Bibb Drive	0	0	0
V. Kilman Drive	0	0	0
W. Mountain Industrial Blvd ①	3,000	156	17,566
X. Flintstone Drive	350	52	3,000
Y. Granite Drive	0	52	3,900
Z. Hugh Howell Road (city maintained)	0	0	0
AA. South Royal Atlanta Drive	100	52	9,910
BB. Tuckerstone Parkway	0	52	1,910
CC. North Royal Atlanta Drive	0	52	7,904
DD. Royal Woods Pky..(Gwinnett)	0	0	0
EE. Mountain Industrial Blvd ①	3,100	156	18,390
FF. North Royal Atlanta Drive	0	52	0
GG. Hammermill Road	1,500	52	9,940
<b>TOTAL</b>	<b>54,568</b>	<b>1612</b>	<b>143,690</b>

**Note:** Quantities are approximate (except for trash & debris pickup). Bidders are encouraged to verify quantities and field conditions.

① - these quantities include all median mowing including shoulders where needed.

**EXHIBIT C  
TABLE 2  
WORK TASKS AND FREQUENCY SPREADSHEET**

<b>Project Limits</b>	<b>TSCID CID – Work Tasks</b>					
	<b>Mowing Right-of-Way (Note #1)</b>		<b>Trash &amp; Debris Removal (year)</b>		<b>Maintenance of Hard Surfaces</b>	
	<b>Work Task</b>	<b>Frequency &amp; Total</b>	<b>Work Task</b>	<b>Frequency &amp; Total</b>	<b>Work Task</b>	<b>Frequency &amp; LF</b>
A. Rock Mountain Boulevard from East Ponce de Leon to Lewis Road	YES	ONCE / 4 weeks 13	YES	ONCE/ week 52	YES	ONCE / MONTH 12
B. East Ponce de Leon from Juliette Rd to Hwy 78/Memorial Dr. overpass (west end) including first 200 ft of off ramp (both sides)	NO	0	NO	0	NO	0
C. East Ponce de Leon from Juliette Rd to Roadhaven Rd (width of mowing from CSX to tree line which incl. 's PATH trail)	NO	0	NO	0	NO	0
D. McCurdy Road from Lewis Rd to East Ponce de Leon	NO	NONE	YES	ONCE/ week 52	YES	ONCE / QUARTER 4
E. Roadhaven Drive from East Ponce de Leon to Greer Circle	YES	ONCE / Month 13	YES	ONCE /week 52	YES	ONCE / MONTH 12
F. Sarr Parkway from Mountain Industrial Blvd. to Macy's western driveway location)	YES	ONCE / 2 weeks 26	YES	ONCE /week 52	YES	ONCE / MONTH 12
G. Greer Circle from Mountain Industrial Blvd to Roadhaven Dr.	YES	ONCE / 2 weeks 26	YES	ONCE/week 52	YES	ONCE / MONTH 12
H. Lewis Road from Rock Mountain Blvd to Mountain Industrial Blvd	YES	ONCE / 2 weeks 26	YES	ONCE/ week 52	YES	ONCE / MONTH 12
I. Litton Drive from Dead End to East Ponce de Leon	NO	NONE	YES	ONCE/ week 52	YES	ONCE / QUARTER 4
J. Stone Ridge Drive from Dead End to East Ponce de Leon	NO	NONE	YES	ONCE/ week 52	YES	ONCE / QUARTER 4
K. Lewis Way from Dead End to Lewis Road	NO	NONE	YES	ONCE/ week 52	YES	ONCE / QUARTER 4
L. Lewis Road from Mountain Industrial Blvd to Roadhaven Road	YES	ONCE / 4 weeks 13	YES	ONCE/ week 52	YES	ONCE / MONTH 12
M. Stone Drive from Forge Street to Hammermill Road	NO	NONE	YES	ONCE/ week 52	YES	ONCE / QUARTER 4
N. Interchange Embankments and Ramps (see Exhibit A for mowing areas) & bridge deck	YES	36 cuts (see Exhibit)	YES	ONCE/ week 52	YES	ONCE / WEEK 52 (deck)
O. Sand Court from Stone Drive to Dead End	NO	NONE	YES	ONCE/ week 52	YES	ONCE / QUARTER 4
P. Forge Street from Hammermill Rd to Hammermill Road	NO	NONE	YES	ONCE/ week 52	YES	ONCE / QUARTER 4

Q. Elmdale Drive from MIB to Tucker Industrial Blvd, Tucker Industrial Blvd to Herbert Drive (North Side Only)	YES	ONCE / 2 weeks 26	YES	ONCE /week 52	YES	ONCE / MONTH 12
R. Hirsch Drive from Tucker Industrial Rd to Mountain Industrial Blvd	YES	ONCE / 2 weeks 26	YES	ONCE/ week 52	YES	ONCE/ MONTH 12
S. Tucker Industrial Blvd. from SR 236 to Dead End	YES	TWICE / week 26	YES	ONCE /week 52	YES	ONCE / MONTH 12
T. Bibb Blvd. from South Bibb Dr. to Tucker Industrial Blvd. (South side only)	YES	TWICE / week 26	YES	ONCE /week 52	YES	ONCE / MONTH 12
U. South Bibb Drive from Bibb Blvd. to Dead End	NO	NONE	NO	NONE	NO	NONE
V. Kilman Drive from Bibb Blvd to Dead End (south side of Bibb Blvd)	NO	NONE	NO	NONE	NO	NONE
W. Mountain Industrial Blvd. from East Ponce de Leon to Hugh Howell Road	YES	ONCE / week 36	YES	3x / week 156 ①	YES	TWICE / MONTH 24
X. Flintstone Drive from Granite Dr. to SR 236	YES	ONCE / 2 weeks 26	YES	ONCE / week 52	YES	ONCE / MONTH 12
Y. Granite Dr. from Flintstone Dr to MIB	NO	NONE	YES	ONCE /week 52	NO	NONE
Z. Hugh Howell Rd. from district limits to Tucker Industrial Blvd	NO	0	NO	0	NO	0
AA. South Royal Atlanta Drive from MIB to Royal Atl. Business Park sign	NO	NONE	YES	ONCE/ week 52	YES	ONCE / MONTH 12
BB. Tuckerstone Parkway from MIB to North Royal Atlanta Drive	YES	ONCE / Month 12	YES	ONCE / week 52	YES	ONCE / MONTH 12
CC. North Royal Atlanta Drive from Tuckerstone Pkwy to US 29	YES	ONCE / 2 weeks 26	YES	ONCE / week 52	YES	ONCE / MONTH 12
DD. Royal Woods Parkway from Royal Woods Business Park sign to dead end (Gwinnett section)	NO	NONE	NO	NONE	NO	NONE
EE. Mountain Industrial Blvd (SR 9) from Hugh Howell Rd to Gwinnett County line; including medians	YES	ONCE / week 36	YES	3x / week 156 ①	YES	TWICE/ MONTH 24
FF. North Royal Atlanta Drive from MIB to South Royal Atlanta Drive	NO	NONE	YES	ONCE /week 52	NO	NONE
GG. Hammermill Road from MIB to MIB	YES	ONCE / week 36	YES	ONCE / week 52	YES	ONCE / MONTH 12

**NOTE:** Assume a 12 month contract beginning on the date of the NTP issuance w/ potential for monthly or yearly extension(s)

**NOTE:** Mowing frequency will vary depending on the time of the year. The total number of mowing's in Table 1 may decrease based on changes in CID priorities.

**NOTE:** ① Pickup days will be Monday, Wednesday and Saturday. Minimum equipment to perform this work shall be a pickup truck with flashers and employee (s) shall be wearing CID safety vests. Contractor shall maintain 100% of sidewalks on Mountain Industrial Blvd. This includes all sidewalk edging. Contractor will perform maintenance at an additional 30% of commercial properties ten feet of ROW as measured from back of curb or to a fence line if property owner does not maintain and or if a vacancy arises on Mountain Industrial Blvd. This additional 30% is exclusive of the quantities noted in Table 1 – Exhibit B.

**EXHIBIT D**  
**TABLE 3**  
**HERBICIDE AND FERTILIZER TREATMENT**

LOCATION	HERBICIDE	FERTILIZER
	Frequency	Frequency
Mountain Industrial Blvd. (grass shoulders and grass medians & Interchange)	<ul style="list-style-type: none"> <li>• Twice per year pre-emergent weed control</li> <li>• Six (6) times per year post emergent weed control</li> </ul>	Twice per year
Tree islands and landscape areas; including MIB landscaped island at Gwinnett Co. line	<ul style="list-style-type: none"> <li>• Twice per month including Roundup application (Standard application rate) and weed control (manual)</li> </ul>	Twice per year
All guardrails located in the TSCID	<ul style="list-style-type: none"> <li>• Once per month including Roundup application (Standard application rate) and weed control (manual) during growing season (March 1<sup>st</sup> to October 31<sup>st</sup>)</li> </ul>	Eight per year

**NOTE:**

**Bidder shall identify the product to be used and the application rate proposed** for the emergent's and fertilizer. Application rate shall be in accordance with general lawn maintenance practices in Georgia for turf grasses.

CID will require documentation that supports the dates when fertilizer and herbicide applications occur.



